

date:
NIP Hereinafter referred to as the **Seller**

NIP/ID: hereinafter referred to as the **Debtor****NOTICE OF ASSIGNMENT**

Dear Sir or Madam,

We hereby inform you that our Company, as the Seller, has entered into a Factoring Agreement with the factoring company KUKE Finance Spółka Akcyjna, with its registered office in Warsaw. Under this agreement, all existing and future receivables owed to our company by the Debtor, arising from the sale of goods or the provision of services, have been assigned to KUKE Finance S.A. The assignment of rights to the receivables may not be effectively revoked or amended without the written consent of KUKE Finance S.A.

In connection with the above, please be advised that payments for existing and future receivables shall, with debt-discharging effect, be made exclusively to the bank account(s) of KUKE Finance S.A. indicated below:

Currency	Bank account number	Bank name

Please indicate the relevant invoice numbers on each payment order. Monetary obligations arising from the invoices must be credited to the above-mentioned account of KUKE Finance S.A. no later than on the payment date specified on the invoice(s).

If you have any questions regarding payments, bank account identification, or any doubts related to the execution of the assignment, please contact KUKE Finance S.A.:

tel.: **+48 22 233 07 08 ext. 2**e-mail: monitoring@kuke-finance.pl

We also remind you that entering into the Factoring Agreement does not release us from liability under warranty or guarantee for delivered goods and provided services, nor from any other obligations arising from the commercial agreement. All inquiries, issues, and any potential complaints related to our deliveries should continue to be addressed directly to us; however, letters concerning complaints/guarantees, and in particular any rights arising therefore, must also be sent to KUKE Finance S.A. at the following e-mail address: boir@kuke-finance.pl.

At the same time, we inform you that KUKE Finance S.A., with its registered office in Warsaw, is authorised to contact you directly for the purpose of confirming the existence of receivables and reconciling account balances. Please be advised that, pursuant to the Factoring Agreement, KUKE Finance S.A. ensures the protection of the Debtor's data within the KUKE Group.

Information on the processing of personal data by KUKE Finance S.A.:

- Controller.** The controller of personal data is KUKE Finance S.A., with its registered office in Warsaw (00-025), ul. Krucza 50, entered into the Register of Entrepreneurs maintained by the District Court for the Capital City of Warsaw, 12th Commercial Division, under KRS number 0000501348, NIP 525 258 12 00, REGON 147130332.
- Contact with the Data Protection Officer.** Any person may contact the Data Protection Officer of KUKE Finance S.A. in writing at the company's registered address: KUKE Finance S.A. ul. Krucza 50, 00-025 Warsaw, with the note "Data Protection Officer," or electronically at: iod@kuke-finance.pl.
- Purposes and legal basis of processing:**

Personal data are processed for the purpose of:

- a) performing the factoring agreement concluded between KUKE Finance S.A. and the Seller in relation to the assignment of receivables (Article 6(1)(f) GDPR), including
- b) Settlement of the assigned receivables under tax and accounting regulations (Article 6(1)(c) GDPR). Detailed information on the purposes and legal bases of data processing is available at: <https://kuke-finance.pl/polityka-prywatnosci/>.
4. **Data recipients.** The recipients of personal data may include: entities providing services to KUKE Finance S.A. that require access to personal data for which KUKE Finance S.A. is the data controller (on the basis of personal data processing outsourcing agreements), the Polish Bank Association, KUKE S.A., law firms, audit service providers, and entities authorized under applicable law.
5. **Retention period.** Personal data processed on the basis of the legitimate interest of the data controller, KUKE Finance S.A., is stored until such interest is fulfilled or until an objection is raised. Data processed for other purposes are stored for no longer than 5 years from the end of the year in which the factoring agreement between KUKE Finance S.A. and the Seller was terminated and settled.
6. **Rights.** The data subject has the right to access their personal data, to rectify or erase them, to restrict its processing, to transfer the data, to object to its processing, and to lodge a complaint with the President of the Personal Data Protection Office.
7. **Source of data.** Personal data was obtained by KUKE Finance S.A. from the Seller indicated above, with whom KUKE Finance S.A. concluded the factoring agreement under which the receivables were assigned.
8. More information on the personal data processing rules and the full information clause is available on the Factor's website: <https://kuke-finance.pl/polityka-prywatnosci/>. The Factor will provide the full text of the information clause in traditional (written) form upon request of the data subject.

Please sign this document electronically and send it to us, as well as to: boir@kuke-finance.pl.

If signed in traditional form, please send one original copy to us and one to:

KUKE Finance S.A., ul. Krucza 50, 00-025 Warsaw, and also send a scan of the document to: boir@kuke-finance.pl.

Yours faithfully,

Signatures of persons authorised to represent the Seller (Company stamp, position stamps, and legible signatures)

We confirm receipt of this Notice of Assignment and consent to the assignment of all existing and all future receivables, and we acknowledge and accept the document for information and implementation. At the same time, we declare that we waive the right to set-off (offset) any receivables we may hold against receivables acquired by KUKE Finance S.A.

Please send correspondence from KUKE Finance S.A., including payment reminders, by post to the above address, electronically to: **and by telephone at:**

Signatures of persons authorised to represent the Debtor (Company stamp, position stamps, and legible signatures)

**If the document is signed by Attorneys-in-Fact, please attach valid Powers of Attorney for the above-mentioned persons.*